

Calculating income for Low Income Home Energy Assistance Program (LIHEAP):

For check stubs: If all three check stubs have the same gross amount, than multiply this amount by *26 (there is total 26 paychecks/year); or gross amount multiply by *52 (52 wks= 1 year). The total is the Employment Income:

Gross Amount * 26 = Employment Income / year

Example: $\$435.06 * 26$ (ttl. paychecks / year) = $\$11,311.56$

Gross Amount * 52 = Employment Income / year

Example: $\$435.06 * 52$ (wks / year) = $\$22,623.22$

If all three check stubs have different gross amounts, then add the three amounts altogether, divide the total by three, multiply the answer by *26 or *52, (*This will be the average income*).

*26 = (2) pay periods a month equals 24 (*two months have an additional pay period*)

*52 = (4) pay periods a month

If the hourly rate is shown on the check stub, then use this multiply by (40 hours/week). (*if paid on a weekly basis*) and (80 hours = 2 wks of work). (*if paid on a bi-weekly basis*).

Social Security Benefits:

- ✓ Use the amount (before deductions) on the verification letter to calculate annual Social Security Benefits.

Monthly Benefit * 12 months = Total Annual Social Security Benefit

Example: $\$500.56 * 12 = \6006.72

Retirement Benefits:

- ✓ Use the amount (before deductions) on the retirement verification letter to calculate annual Retirement Benefit.

Monthly Benefit * 12 months = Total Annual Retirement Benefit

Example: $\$476.00 * 12 = \5712.00

****If a household has all the above income earners, calculate each category separately, then sum up the amount. The amount is the household annual income. Enter this amount on the income line.**

**Employment Income + Social Security Annual Income + Retirement Annual Income
= Annual Household Income**

Example: \$11,311.56 + \$6006.72 + \$5712.00 = \$23,030.28

**** If the household has more than one income source, list each individually in the appropriate columns, total the income in the Annual Amount column. Verification must be collected for the most recent pay periods (3) check stubs, retirement and Social Security benefit verification letters must be for the current year.**

****The chart below explains the household income guide for Am. Samoa.**

| HOUSEHOLD INCOME \$\$ | % | IN DECIMAL: |
|------------------------------|----------|--------------------|
| \$5000 - \$15,000 | 35% | .35 |
| \$15,001 - \$25,000 | 25% | .25 |
| \$25,001 - \$35,000 | 15% | .15 |
| \$35,001 - \$45,000 | 10% | .10 |
| \$45,001 - \$55,000 | 5% | .05 |

Calculating Income for Low-Income Housing Energy Assistance Program (LIHEAP):

Utility bill amount divided by total of household members, then multiply by 150% (1.50 Poverty Guideline) then add the amount from the household income equals the LIHEAP ASSISTANCE.

Utility Bill / household (#) * 150% (1.50) + Household Income % = LIHEAP Assistance

Example: *Since the total annual income is: \$23,030.28

***According to the chart above \$23,030.28 is under the 25% Household Income Guide.**

*** Step 1: If the utility bill is \$105.00 divided by 6 which is the household number = 17.5 multiply by 1.50 which is the 150% poverty guideline equals to \$26.25 round it up to \$26.00**

***Step 2: Utility bill: \$105.00 multiply by .25 which is the percentage from the household income guide equals to: \$26.25 round it up to: \$26.00**

Step 3: \$26.00 from step 1 including the 150% Poverty guide line add with the \$26.00 from step 2 using the household income guide = \$52.00

Step 4: \$52.00 is the monthly LIHEAP Assistance for this family.